



National  
Aeronautics and  
Space  
Administration

# FORM A

## CHEMICAL MATERIAL / WASTE PICK-UP AND DELIVERY REQUEST

*Mail to: Code JQ (MS 229B-1) or FAX: 650 604-2612 • Phone: 650 604-2613 • See page 3 for guidance*

Primary Contact Name	Phone	Org. Code/Company	Building/Room No.	Date
Pick-up/Delivery Location	Restricted Access? <input type="checkbox"/> Yes <input type="checkbox"/> No	Alternate Contact Name		Phone

**Directions:** Please complete form as accurately as possible. Refer to page three for further instructions. (use additional form on page 2 if more than 8 containers to be picked up)

➤  **PICK-UP THE FOLLOWING CONTAINERS:**

Item No.	<input type="checkbox"/> Satellite † <input type="checkbox"/> 90-day 1st Date of Accumulation	No. / Size / Type of container (e.g., 1gal/metal can)	Waste Component(s) and Percent(s) (e.g., acetone 80%, water 20%)	Physical State & Hazardous Properties (e.g., Liquid-Flammable)	Handling Instructions (Check Waste or Reuse*)		<b>JQ USE ONLY</b>				
					Waste	Reuse	Weight Lbs.	Waste Stream No.	Container No.	JQ No.	

† All satellite accumulation areas must have JQ written approval/permit. Contact JQ at Ext. 4-3573 to obtain this approval.

\* Reuse specifies uncontaminated, usable, or "off-spec" product you want to donate for reuse through Ames Chemical Exchange (ACE). Contact JQ at Ext. 4-3573.

**I certify that this information is true and accurate to the best of my knowledge.**

Requestor's Name: \_\_\_\_\_ Requestor's Signature: \_\_\_\_\_ Today's Date: \_\_\_\_\_

➤  **DELIVER THE FOLLOWING CONTAINERS:**

Number: _____	Size: _____	Type: _____
Number: _____	Size: _____	Type: _____
Number: _____	Size: _____	Type: _____
(e.g., 1)	(e.g., 55 gal)	(e.g., steel open top drum)

**JQ USE ONLY:** Date Request Received \_\_\_\_\_ By: \_\_\_\_\_ Date Containers Picked Up/Delivered: \_\_\_\_\_ By: \_\_\_\_\_



**Directions:** Use this page for use with page 1 only. Please complete form as accurately as possible. Refer to page three for further instructions.

➤  **PICK-UP THE FOLLOWING CONTAINERS (continued from page 1):**

Item No.	<input type="checkbox"/> Satellite † <input type="checkbox"/> 90-day 1st Date of Accumulation	No. / Size / Type of container (e.g., 1gal/metal can)	Waste Component(s) and Percent(s) (e.g., acetone 80%, water 20%)	Physical State & Hazardous Properties (e.g., Liquid-Flammable)	Handling Instructions (Check Waste or Reuse*)		JQ USE ONLY			
					Waste	Reuse	Weight Lbs.	Waste Stream No.	Container No.	JQ No.

† All satellite accumulation areas must have JQ written approval/permit. Contact JQ at Ext. 4-3573 to obtain this approval.

\* Reuse specifies uncontaminated, usable, or "off-spec" product you want to donate for reuse through Ames Chemical Exchange (ACE). Contact JQ at Ext. 4-3573.

➤  **DELIVER THE FOLLOWING CONTAINERS:** (continued from page 1)

Number: _____	Size: _____	Type: _____
Number: _____	Size: _____	Type: _____
Number: _____	Size: _____	Type: _____
Number: _____	Size: _____	Type: _____
(e.g., 1)	(e.g., 55 gal)	(e.g., steel open top drum)



**1. General Information:** Complete *one* Form A *per collection area* (90-day or Satellite Accumulation Area). Please enter information as clearly and accurately as possible.

**2. Container Pick-up Information:**

- Check the box marked "PICK UP THE FOLLOWING CONTAINERS"
- Number each container as a line item
- Check Either "Satellite" for satellite accumulation area or "90-day" for 90-day accumulation area. If you do not know which type of storage area applies (i.e., Satellite or 90-day) call JQ at 604-3573 for assistance.
- Enter the "1st Date of Accumulation" for each item. The "1st Date of Accumulation" is the date that waste is first placed in the waste container or declared waste or if the material is available for reuse, the date when material is no longer needed or becomes "off-spec".
- Number (No.) / Size / Type of Container: Indicate the size and type of the container containing the waste (e.g., 1 quart poly bottle, 55 gallon steel open top drum, etc.).
- Waste Component(s) and Percent(s): Indicate the individual components making up the waste and the relative percent of each (e.g., acetone 10-15%, water 85-90%).
- Physical State and Hazardous Properties: Indicate the physical state of the waste (e.g., liquid, solid, or gas) and its hazardous properties (e.g., toxic, flammable, corrosive, reactive, etc.).
- Handling Instructions: Indicate whether chemical is a waste or a material to be donated to the Ames Chemical Exchange (ACE) (e.g., virgin chemical product in original container - call JQ at 604-3573 for assistance).

**FORM A Example (below):** You have a 90-day accumulation area with a drum of oily rags, two Ni-Cad batteries, a drum of oil contaminated clay absorbent, and 3 bottles of unused hydrochloric acid. *You would complete the section as follows:*

**PICK-UP THE FOLLOWING CONTAINERS:**

Item No.	<input type="checkbox"/> Satellite † <input type="checkbox"/> 90-day 1st Date of Accumulation	No. / Size / Type of container (e.g., 1gal/metal can)	Waste Component(s) and Percent(s) (e.g., acetone 80%, water 20%)	Physical State & Hazardous Properties (e.g., Liquid-Flammable)	Handling Instructions (Check Waste or Reuse*)		JQ USE ONLY			
					Waste	Reuse	Weight Lbs.	Waste Stream No.	Container No.	JQ No.
1	1 / 9 / 09	1 x 55-gal drum	Petroleum based oil, 5 - 10% Cotton rags, 90 - 95%	solid/toxic	X					
2	1 / 2 / 09	2 x 2-lb battery	NiCd batteries, 100%	solid/toxic	X					
3	1 / 15 / 09	1 x 55-gal drum	Clay sorbent, 99 - 100% Petroleum based oil, 0 - 1%	solid/toxic	X					
4	1 / 9 / 09	3 x 1-liter glass bottles	Hydrochloric acid, 100%	liquid/corrosive		X				

• Please sign and date the certification statement.

**3. Container Delivery Information:**

Complete this section if you need empty containers for hazardous waste collection. **For Example:** You need two (2) each 55-gallon open top steel drums to collect solid material. *You would complete the section as follows:* **Number:** 2 **Size:** 55 gallon **Type:** Steel open top

Refer to table below for containers available through JQ:

SIZES	TYPES AND USES	SIZES	TYPES AND USES
Small	<ul style="list-style-type: none"> <li>• 500-ml plastic bottle (for liquids and solids)</li> <li>• 1/2-gallon plastic bottle (for liquids and solids)</li> <li>• 1-gallon plastic bottle (for liquids and solids)</li> </ul>	Large	<ul style="list-style-type: none"> <li>• 55-gallon steel closed top drum (for liquids)</li> <li>• 55-gallon steel open top drum (for solids)</li> <li>• 55-gallon poly open top drum (for solids)</li> </ul>
Medium	<ul style="list-style-type: none"> <li>• 5-gal plastic bucket (for solids)</li> <li>• 5-gal plastic carboy (for liquids)</li> </ul>		<ul style="list-style-type: none"> <li>• 55-gallon poly closed top drum (for liquids)</li> <li>• 55-gallon hazardous waste bag (for rags, debris)</li> </ul>
		X-Large	• 85-gallon poly over pack drum (overpacking leaking drums or for secondary containment)